

**WHITTINGTON CE PRIMARY SCHOOL PTA  
MINUTES OF ANNUAL GENERAL MEETING  
HELD ON TUESDAY 1<sup>st</sup> MAY 2012  
AT WHITTINGTON CE PRIMARY SCHOOL**

**Members Present:** Elaine Dolby (Chair), Julie Jones (Vice Chair), Helen Wood (Treasurer), Rachael Satchwell (Secretary), Gary Richards (Headmaster), Judith Harrison (Deputy Head), Karan Hopkins, Claire Perry, Debbie Baker, Karen Taylor, Nikki Jones, Sarah Winfield, Amanda Baddeley

**Apologies:** Claire Bowen, Kerry Pickering and Shelley Reader

No.	ITEM	NOTE
1.	<b>Minutes of last Meeting</b>	The Minutes of the last meeting having been previously circulated were agreed and signed as a true record of events.
2.	<b>Matters Arising</b>	There were no matters arising from the previous Minutes.
3.	<b>Chairperson's Report</b>	Elaine Dolby read out extracts from her Report, a copy of which is attached to these Minutes. Special thanks were noted for Julie Jones, who had advised that she wished to resign from her position as Vice Chairman.
4.	<b>Financial Report</b>	The accounts were presented by the Treasurer, who responded to a question in respect of the monies raised by the Year 6 car wash and added that the Matched Funding arranged by Linda Quick had made a huge difference to the amount of funds available for the forthcoming year. A copy of the report is attached to the Minutes.
5.	<b>Election of Committee Members</b>	<p>Elaine Dolby agreed to continue as Chairperson. This was proposed and seconded by Rachael Satchwell and Karan Hopkins.</p> <p>Helen Wood agreed to continue as Treasurer. This was proposed by Elaine Dolby and seconded by Julie Jones. Helen added that she intended to step down from the position of Treasurer at the end of the year.</p> <p>Rachael Satchwell agreed to continue as Secretary. This was proposed and seconded by Elaine Dolby and Karan Hopkins.</p> <p>Julie Jones having previously notified of her intention, resigned from the position of Vice Chairman. As no nominations had been received, it was agreed that the PTA would continue without Vice Chairman – the role being shared between other members of the PTA.</p> <p>Amanda Baddeley, Nikki Jones, Karen Taylor and Sarah Winfield were welcomed onto the PTA as new members. The Chair emphasised the importance of continuing efforts to encourage more KS1 parents to get involved.</p>

6.	<b>Future Events / Fund-raising</b>	<p>Bags2School – Next Collection date is Monday 28<sup>th</sup> May.</p> <p>Jubilee Day – Friday 1<sup>st</sup> June        ‘Afternoon Tea’ being organised by Mr Richards. Children to bring in an item for the event - Details to be provided before the event.        Colouring competition for KS1 / Poem competition for KS2: PTA to provide two prizes per Key Stage.        Julie Jones has the PTA bunting which will be used by school for Jubilee Day and then passed to Helen Golledge for the Whittington Jubilee celebrations on Sunday 3<sup>rd</sup> June.</p> <p>Summer Fayre – Saturday 23<sup>rd</sup> June        Claire Perry confirmed that her neighbour was preparing quiz sheets        Amanda Baddeley agreed to speak to Worcester Gymnastics Club to see if they could perform a display and to liaise with Julie Jones with regards to insurance and legal aspects etc.        Next PTA meeting on Thursday 17<sup>th</sup> May to focus on Summer Fayre.</p> <p>Sports Days – KS1 on 28<sup>th</sup> June &amp; KS2 on 5<sup>th</sup> July.</p> <p>End of Term discos - KS1 Wednesday 18<sup>th</sup> / KS2 Thursday 19<sup>th</sup> July.        It was agreed that “sweet laces” would no longer be sold at KS2 discos.</p> <p>Future non-uniform days to be changed from Friday and disco dates to be scheduled to avoid clashes with Forest School whenever possible, at the request of some KS1 parents.</p> <p>Teddy Bears’ Picnic – Tuesday 3<sup>rd</sup> July        PTA to provide refreshments.</p> <p>Pantomime – Mr Richards confirmed that tickets had been reserved for Wednesday 19<sup>th</sup> December at 10.00am. Following a query whether the PTA would purchase ear defenders for use by children who had issues with the noise levels, Mrs Harrison stated that she could arrange to hire these if required for the Pantomime.</p> <p>Year 6 Leavers        Karan Hopkins to liaise with Miss Barry to arrange a date for the car wash after SATS week in May. Proceeds to be used to purchase pizza for Year 6 (and gifts if funds allow).        Karan also agreed to arrange the Class 6 leavers t-shirts.</p> <p>Quiz Nights        Claire Perry expressed her disappointment that scheduled events had been cancelled despite the efforts of Debbie Baker - those who had been to the Quiz in the past agreed that it was an excellent social event.        Consideration to be given to the addition of food and/or selling tickets in advance for future Quiz Nights.</p>
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7.	<b>Any Other Business</b>	<p>Mr Richards advised that the new vicar, Claire Griffiths, would be conducting a Service at Whittington Church on Sunday 13<sup>th</sup> May at 11.30am.</p> <p>Amanda Baddeley advised of an event being held in the field opposite Whittington Village Hall on Sunday 3<sup>rd</sup> June to celebrate the Jubilee. Tickets available locally.</p> <p>The next PTA meeting to be held at School on Thursday 17<sup>th</sup> May at 7.30pm. This meeting will focus on the Summer Fayre.</p>

There being no further business to discuss, the meeting closed at 8.30pm.