



## Carisbrooke CE Primary School

### Home-School Internet and Virtual Learning Environment (VLE) User Agreement

The VLE is Carisbrooke CE Primary's learning platform, and is our school on the internet. When pupils use the VLE, they must follow rules similar to those in school. Your child's class teacher has discussed these rules with your child. We encourage you do the same at home. Please sign at the bottom and ask your child to sign also. **Please return this sheet to the school AND retain the second copy for your own reference.** You may wish to display this near your home computer.

#### VLE User Responsibilities – Parental

- ✚ I will keep my password private
- ✚ I will encourage my child to keep their VLE password private (but they can tell me)
- ✚ I will tell a member of school staff if I think that someone else knows my or my child's VLE password.
- ✚ I will encourage my child to be a responsible user of the VLE and to use appropriate language when he / she adds items or sends emails.
- ✚ I understand that I am responsible for everything that I write on and add to the VLE. I only write what I want others to see. I understand that school staff can monitor all VLE activity. I will encourage my child to be responsible when adding items to Carisbrooke VLE.
- ✚ I will encourage my child to act responsibly by telling school staff if they think that someone else has broken the rules.
- ✚ I will encourage my child to check with me before using the internet at home.
- ✚ I will ensure that my child knows to tell me (at home) or staff (at school) if they see or read inappropriate material on the internet.
- ✚ I understand that access to the school VLE and the school internet is provided by the school and all users must adhere to the user agreement in order to retain log-in privileges.
- ✚ I understand that if my child does not keep to the rules, I will be informed and my child will not be allowed to log-in to the VLE or use the school internet for a set period of time (decided by the Headteacher)
- ✚ I understand that by signing this agreement I am giving permission for my child to use the internet in school and to have access to the school VLE.

**Foundation Stage & Key Stage 1: Internet & VLE Rules**

- ☺ I follow my teachers' and parents'' instructions when using the internet
- ☺ I keep my VLE password secret
- ☺ I will only login to the VLE using my own username and password
- ☺ I am kind to others and use kind words
- ☺ I only upload and write what I want others to see
- ☺ I can tell my teaches or parents if someone is unkind to me on the school VLE
- ☺ I know that other children and school staff can see what I write on the school VLE
- ☺ I check with my teachers or parents before using a website. In school, I will use the internet for school work only.
- ☺ I turn the monitor off if I see anything on the internet that upsets me and I will tell an adult.
- ☺ I understand that my teacher will look at what I have been using on the internet
- ☺ I enjoy using ICT at home and school and understand that I must follow the user rules to be allowed to use the internet at school and log-in to the school VLE

**Pupil name & Signature:**

**Parent name(s) & Signature:**

**Date:**