

OFFICIAL – SENSITIVE PERSONAL  
(When complete)

30 hours free childcare

DCYP FORM 009

September 2017

**APPLICATION FOR 30 HOURS FREE CHILDCARE FOR WORKING PARENTS**

To be completed by working parents eligible for the 30 hours free childcare for three and four year olds overseas in:

MOD Early Years Foundation settings  Non-MOD settings  (please tick as appropriate)

**PART 1 - to be completed by the applicant and spouse**

**1. Particulars of applicant**

Full Name:	Rank/Title:
Service/Staff number:	
Unit name and address:	

**2. Particulars of spouse**

Full Name:	Rank/Title:
Staff/Employee Number: <i>(if self-employed, please include your Company Registration No)</i>	
Employment details: <i>(include name and address of employer/employment agency. If self-employed, please enter your registered business address)</i>	
Hours worked per week: <i>(provide copy of employment contract if possible. If self-employed, please provide relevant business accounts)</i>	

**3. Child's particulars**

Name:	D.O.B.:
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**4. Early Years Foundation Stage Setting**

Name and address of setting:	
Start date at setting:	

**PART 2 - to be completed by the applicant and spouse**

**5. Declaration**

I/We\* herewith confirm that the above details are correct and that, over the next three months period, we are expecting to work a minimum of 16 hours per week each.

I/We\* understand that it is our responsibility to inform the nursery and DCYP as soon as our circumstances change. (please delete as appropriate)

Signature of Applicant \_\_\_\_\_  
*[electronic signature is acceptable]*

Signature of Spouse \_\_\_\_\_  
*[electronic signature is acceptable]*

Date \_\_\_\_\_

**RECONFIRMATION OF CIRCUMSTANCES**

I/We\* herewith confirm that our circumstances have not changed and over the next three months we are expecting to work a minimum of 16 hours per week each. (please delete as appropriate)

Signature of Applicant \_\_\_\_\_  
*[electronic signature is acceptable]*

Signature of Spouse \_\_\_\_\_  
*[electronic signature is acceptable]*

Date \_\_\_\_\_

**SUBMITTING APPLICATIONS**

MOD Settings: Completed forms should be forwarded to the relevant setting/school with a copy to [DCYP-CEAS-Enquiries@mod.uk](mailto:DCYP-CEAS-Enquiries@mod.uk).

Non-MOD Settings: Applications for 30 hours free childcare in non-MOD settings need to accompany an application for Overseas Nursery Allowance.